25X1A9a   Original ███████ Project Outline

Central Reference Concept and (Organization)

　　capsulehistory ·

(Collection) and Procurement

　　involvement of Liaison Staff Div & Staff
　　　　　　　　　　　　　Acquisitions Branch
FOIAb3b1　　　　　　　　GR
　　　　　　　　　　　　BR
　　　　　　　　　　　　███ in OCR ← *here or in general part?*

(Information Handling) (document flow: receipt, indexing, storage,
processing　　retrieval, dissemination)

　　Systems Development & Machine Support
　　Overview of Intellofax, Minicard, CHIVE, DARE, etc.

Customer Support & Relations

Service　　deal briefly with

　　Library Consultants Report
　　IG Reports
　　CRAG
　　AHIP
　　SCIPS
　　CODIB, etc.

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███████ Scheme

Develop functionally
Functions:

　　Liaison (requirements, collection & dissemination)
　　Reference
　　Machine Data Processing

Central Reference Concept

48 - OCD to provide repository in CIA LY for documentary intell materials, affording loan and bibliographic services to all the IAC agencies; render archival services for correspondence recd and originated by CIA;& administer the Executive Register and Top Secret Control offices of CIA also responsible for certain controls and security classification . also provided business machine service for Central Intell. & advice in this field to other agencies.

Development of Intellofax

Creation of SR (51) to handle communications intell

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change in name from OCD to OCR

estab of HIC (56) under O/DCI; later (59) transferred to OCR
56 - major cuts & reorg. considered because of size of new bldg.
Library Consultants (57) to provide fresh view of effectiveness of OCR advocated creation of "single info center" in OCR but was otherwise not very successful in defining central ferernce concept as it applied to OCR.

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apptd 16 interoffice Task Teams in 11/57 to study consultants report

Doc
Div
(11/56)

TTR 10 on Missions, Functions, Facilities of the Ref Br, CIA LY, proposed reorg Ref Br along area & functional lines, solicit customer evaluations of Ref Br products, and improve training of personnel

TTR 11 on Single Info Ctr Concept recommended admin integration of OCR ref services above divisional level, estab of a central info unit, and allocation of space in new bldg so each register would have adequate ref space & so that most ref activities would be in close proximity to each other.

TTR 16 on Correlative Functions said there should be an integrated program for the development of reference services thruout the Agency, called for complete inventory of Agency ref facilities, and for integrated program to be developed under OCR ldrshp.

By mid-58 centralization of info ref service begun w/reconstitution of LY Ref Br; planning was for OCR space in new bldg taking cognizance of objectives outlined above; OCR to explore clos r functinaal integration of correlative activities in ORR & OO

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late 58 - AD/CR paper "On Processing Intell Info" presented at lst Conf on Intell Methods, _____ said demands for ref service would lead to increase use of machines. This and increasing volume of info to be processed would bring about more centralization.

growth of all-source concept begins. nz--provision in response to each request not only regular source material controlled by OCR but also special material recd by SR.

SR reorganized in 3/61; counterpart components in SR for most OCR Divs, thus permitting more substantive and professional collaborations bt these units

3/63 - study on developing DDI "All-Source Ctr" under centralized mgt of OCR. recommended that DDI approve & announce OCR central mgt respons. for all info support activities, incl all-source doc receipt, screening, dissem (SI & T/KH only), storage, retrieval, ref service & requirements control. Centr to augment SR facilities w/appropriate components from NPIC, SpINT, OSI & ORR.

move to new bldg in 61 centralized some things physically

IG survey t 63

64-66 - devoted to planning for future applications of computer;to study, streamline & improve ops;and to adjust to series of new budget cuts.

7/65 - ███ instructs BR & SR to coord OCR responses to requests

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